OSR Re-Design Program Application
Proposal Deadline: <mark>January 27th, 2017</mark>

Eligibility:

- Any full-time faculty member, tenured or tenure-track from any department is welcomed to apply. Adjunct faculty may serve as collaborators on a grant. Each application must be supported (signature on the cover sheet) by the applicant's chair/program director. Two or more faculty working collaboratively may submit a proposal for a single grant. Faculty should use program for release time to update course.

- Members of the evaluation committee are ineligible to apply. Funds may be used for (1) course buyout for a faculty member to work on the project and/or (2) wages for assistance with the project. Funds must be spent by May 31st, 2017 and cannot roll over to the subsequent fiscal year.

- Faculty members selected to receive a grant are encouraged to apply for an OSR Peer-Consultant for assistance with the implementation of their course. For more information about the OSR Peer-Consultant Program click here OSR PRC (please right-click the link and open it in a new tab).

Project Requirements:

1. Proposal: Submit cover page with signature of chair/director and proposal 3-5 pages
2. Proposed course/program implementation date: Faculty may begin implementation of the course at a ny time (spring, fall, winter for a quarter system or fall and spring for
a semester); however faculty must start teaching the newly created or re-designed course or program within one year.After implementation, the newly created/re-
designed course or program must be taught at least three times in
the new format within three calendar years.
3. Progress Report: (1) Provide explanation on your overall experience with the implementation process, (2) What are the results of the assessment as presented in the proposal? (3) How are you addressing the Institutional Learning Outcomes (ILOs)?
4. Final report: Submitted within one quarter/semester of course/program implementation, but no later than June 30, 2017. The report should include:
    - Summary of project
    - Results of course assessment
    - Analysis and discussion of assessment addressing how the redesign changes course outcomes and students success
5. Dissemination of Results 1: Faculty is required to participate at the OSR RoundTable.

Project Proposal:

The proposal should be 3-5 pages, double-spaced.

1. A description of the need for the design or redesign.
This should be a brief description of the course and students enrolled (number of students, class standing, typical majors) Current methods used for instruction, and why you are seeking to incorporate Student/Faculty Research and Creative Activity (SF-RESCA) into this course.

2. Description of the project.
How does the introduction of (SF-RESCA) address the need in item 1 above? In what way does the new design differ from existing practices?

3. High Impact Practices
Explain how the (SF-RESCA) will be integrated into the course.

4. Sustainability
Indicate when you plan to offer the course in the new format. Also,
explain how you plan to ensure that the course will be offered several times in the new format (at least 3 times).

5. Impact on learning
Describe how you expect this project to improve student engagement and student success.
What kinds of questions will create a sense of curiosity about your course and drive the inquiry process that you want students to engage with throughout the course?
 In addition to what you want students to know, what critical thinking habits do you want students to develop and practice throughout the course?
What is your role, as a faculty member, in motivating students to take responsibility for learning the course material? How will you work to achieve this?

6. Assessment
Include a proposed assessment plan. Multiple methods of assessment are encouraged.
What does successful 'critical thinking' look like in your course and field of study?
How will you, or could you, know that your students are progressing as critical thinkers?

7. Timeline
Include the proposed timeline for the project from the preparation and planning to final delivery. Please include the percentage of the faculty participants' time that will be devoted to the project (based on a standard 160 hours/course as indicated on Effort Report Form).

8. Semester System
As the campus prepares to move toward a semester system, how do you plan to update your class for semester delivery?

Proposal Submission Process:
Department Chair's approval memo should be forwarded to dnwhite@csusb.edu. The application will remain incomplete until received.

Selection Process:

Problem/need statement- Degree to which the re-design course or program address a significant learning issue and likelihood of success.
Innovation and Impact- Evidence that the course structure is innovative, original, and creative.
HIPS - Research and creative activities- Degree to which the redesign will incorporate faculty/student research and creative activities.
Sustainability- Evidence that the faculty plans to teach the course within the timeframe described in the project requirement.
Potential impact- Potential for enhancing student engagement, meeting learning outcomes, and leading to student success
Assessment – Appropriateness of planned assessment processes. Comparison across multiple offerings if possible.
Time commitment- Clear evidence that significant effort will be devoted to planning the course redesign, implementing the course, and assessing the outcome of the redesign on student learning.

Budget - Detailed Budget of how funds will be spent. Also, describe any additional funding sources that would be used for this project. Matching funds are not required but encouraged.
Semester System - The degree to which the redesigned course will be transferable into a semester system.